



Action Taken Report Session 2020-21

Action Taken Report - Course Evaluation (PG) - Session 2020-21

Summary of Findings:

Course Content Depth: Majority rated as "Good" (55.4%).

Extent of Coverage: High satisfaction with 59.9% rating "Good."

Applicability to Real-Life: Positive feedback with 51.1% rating "Good."

Clarity of Reading Material: 55.4% rated it "Good."

Library Satisfaction: 56.5% rated library resources as "Good."

Effort Required: 56.5% found the effort required as "Good."

Overall Rating: 55.4% rated the overall experience as "Good."

Actions Taken:

Enhancement of Course Content:

Review and update course materials to address areas rated as "Satisfactory" to improve depth and relevance.

Increase Real-Life Applicability:

Incorporate more practical examples and case studies in the curriculum to enhance real-life relevance.

Library Resources Improvement:

Assess and expand library resources based on student feedback to ensure adequate support for course content.

Effort Assessment:

Monitor student workload and adjust course requirements to maintain a balance between challenge and manageability.

Feedback Mechanism:

Establish a continuous feedback loop with students to regularly assess course effectiveness and make timely adjustments.

Conclusion:

The evaluation indicates a generally positive response from students, with specific areas identified for improvement. Actions will be implemented to enhance the overall educational experience.

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Action Taken Report

Session 2020-21

Subject: Evaluation of Program and Teacher (PG) - Session 2020-21

Syllabus Review: Based on the feedback indicating 1.7% found the syllabus inadequate and 5.2% found it challenging, a review committee will assess the syllabus for potential improvements.

Teacher Training: To enhance teacher preparedness, additional training sessions will be organized focusing on effective teaching strategies and student engagement techniques.

Assessment Fairness: Given that 19.0% of respondents felt assessments were sometimes unfair, a review of the internal assessment criteria and processes will be conducted to ensure transparency and fairness.

Encouraging Participation: Strategies will be implemented to further encourage student participation in discussions, aiming to increase the 63.8% engagement rate.

Feedback Mechanism: Establish a continuous feedback mechanism to monitor student satisfaction and areas for improvement throughout the academic year.

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Action Taken Report

Session 2020-21

Subject: Evaluation of Program and Teacher Effectiveness (UG) - Session 2020-21

Introduction

This report summarizes the actions taken in response to the survey conducted to evaluate the undergraduate program and teacher effectiveness for the academic session 2020-21. The survey aimed to gather student feedback on various aspects, including the accessibility of reading materials, course difficulty, teacher advising, and the adequacy of the syllabus.

Summary of Survey Findings

1. Accessibility of Reading Materials:

- 40.4% found materials easily accessible.
- 42.6% experienced some difficulty.
- 7.2% reported materials were not available.
- 9.8% faced great difficulty.

2. Course Difficulty:

- 49.8% found the course manageable.
- 30.1% found it easy.
- 13.1% found it difficult.
- 7% found it very difficult.

3. Teacher Advising:

- 65.0% found the teacher very helpful.
- 25.4% found the teacher sometimes helpful.
- 4.3% found the teacher not at all helpful.
- 5.3% did not receive any advice.

4. Feedback on Syllabus:

- 75.2% found the syllabus adequate.
- Other responses indicated varying levels of challenge and adequacy.

Actions Taken

1. Improving Accessibility of Reading Materials:

- Collaborated with the library to enhance the availability of prescribed reading materials.
 - Implemented an online resource portal to provide easier access to digital materials.
2. **Addressing Course Difficulty:**
- Conducted workshops for faculty to share best practices in course design and delivery.
 - Developed supplementary materials and resources for students who found the course difficult.
3. **Enhancing Teacher Advising:**
- Organized training sessions for teachers on effective advising techniques.
 - Established a feedback mechanism for students to express their advising needs and experiences.
4. **Reviewing Course Syllabus:**
- Formed a committee to review the course syllabus based on student feedback.
 - Engaged students in discussions to gather insights on how to make the syllabus more relevant and engaging.
5. **Regular Feedback Mechanism:**
- Instituted a system for regular feedback from students regarding course content and teaching effectiveness.
 - Scheduled periodic surveys to monitor changes and improvements.

Conclusion

The actions taken in response to the survey findings aim to enhance the overall educational experience for students at Rajeev Gandhi Govt. PG College. Continuous monitoring and adjustments will be made based on ongoing feedback to ensure that the institution meets the needs of its students effectively.

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Action Taken Report

Session 2020-21

Action Taken Report for Teacher Feedback (UG), Session 2020-21

1. **Objective:** The report analyzes various aspects of the curriculum and teacher performance, including the relevance of the curriculum, fostering leadership, applied aspects, and course assessment design, based on the feedback from respondents.
2. **Summary of Feedback:**
 - **Relevance of Curriculum:**
 - **Strongly Agree:** 71.4%
 - **Agree:** 25%
 - **Neutral:** 3.6%
 - **Action:** Since the majority find the curriculum relevant, efforts should be focused on maintaining this high level of relevance and addressing the neutral group to improve engagement.
 - **Fostering of Leadership:**
 - **Strongly Agree:** 50%
 - **Agree:** 46.4%
 - **Neutral:** 3.6%
 - **Action:** The curriculum is perceived positively in fostering leadership. Future initiatives should continue to enhance leadership development while addressing the small neutral group.
 - **Applied Aspect (Lab, Hands-on Training, etc.):**
 - **Strongly Agree:** 74.1%
 - **Agree:** 18.5%
 - **Neutral:** 7.4%
 - **Action:** Continue emphasizing practical training, as a large portion of respondents recognize its importance. Minor improvements should target the neutral respondents.
 - **Alumni Association Initiatives:**
 - **Strongly Agree:** 42.5%
 - **Agree:** 49.5%
 - **Disagree:** 5.5%
 - **Action:** The alumni association initiatives received strong support. Efforts to strengthen the association should be further encouraged, with minor attention to the dissenting opinions.
 - **Formation of Department-Wise Alumni Associations:**
 - **Strongly Agree:** 33.6%
 - **Agree:** 57.7%
 - **Disagree:** 5.8%
 - **Action:** The majority support this initiative. Focus should be on implementing department-wise alumni associations to increase engagement and cohesion.
 - **Clarity and Alignment of Course Objectives:**
 - **Strongly Agree:** 53.7%
 - **Agree:** 43.9%

- **Neutral:** 2.4%
 - **Action:** The curriculum is widely perceived as clear and aligned with program objectives. Efforts should continue to reinforce this, with attention to the small neutral group.
 - **Course Assessment Design:**
 - **Very Good (A):** 50%
 - **Good (B):** 41.7%
 - **Satisfactory (C):** 8.3%
 - **Action:** Although 91.7% are satisfied with assessment designs, continuous improvement should focus on enhancing the experience for the 8.3% who rated it as satisfactory.
 - **Provision of Sufficient Time for Feedback:**
 - **Very Good (A):** 60%
 - **Good (B):** 40%
 - **Action:** The 100% satisfaction rating reflects excellent feedback time provision. Maintain this standard while ensuring that even minor concerns are addressed.
3. **Conclusion & Recommendations:**
- The overall feedback for the session is very positive, with most areas receiving high satisfaction ratings. However, continuous efforts should focus on enhancing the curriculum's applied aspects, leadership fostering, and assessment design, as well as further developing alumni engagement. Special attention should be given to the small group of neutral or less satisfied respondents in each area to ensure inclusive improvement (Teachers 2020 21).

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Action Taken Report

Session 2020-21

Action Taken Report for Teacher Feedback (PG), Session 2020-21

1. Introduction

This report outlines the actions taken in response to the feedback received from students regarding the course and teacher performance for the academic session 2020-21. The feedback was categorized into various aspects, including the teacher's knowledge base, ability to design evaluative materials, sincerity and commitment, feedback time provision, and ability to generate interest among students.

2. Summary of Feedback

- **Knowledge Base of the Teacher:** 76.5% rated as 'Very Good' 1.
- **Ability to Design Evaluative Materials:** 69.1% rated as 'Very Good' 10.
- **Sincerity and Commitment:** 71.6% rated as 'Very Good' 4.
- **Feedback Time Provision:** 60.5% rated as 'Very Good' 11.
- **Interest Generated by the Teacher:** 65.8% rated as 'Very Good' 5.

3. Identified Areas for Improvement

Despite the overall positive feedback, a small percentage of respondents indicated areas for improvement:

- **Evaluative Materials:** 2.5% rated as 'Satisfactory' 10.
- **Feedback Time Provision:** 2.5% rated as 'Satisfactory' 11.

4. Actions Taken

4.1. Professional Development Workshops

- **Action:** Organize workshops focused on enhancing the design of evaluative materials.
- **Outcome:** Teachers will be equipped with new strategies and tools to improve assessment methods.

4.2. Feedback Mechanism Enhancement

- **Action:** Review and adjust the feedback time provision based on student suggestions.
- **Outcome:** Implement a more structured feedback schedule to ensure timely responses to student queries.

4.3. Continuous Monitoring

- **Action:** Establish a system for ongoing feedback collection throughout the semester.
- **Outcome:** Regular assessments will help identify issues early and allow for timely interventions.

4.4. Recognition of Strengths

- **Action:** Acknowledge and reward teachers who received high ratings in sincerity, commitment, and knowledge base.
- **Outcome:** This will motivate faculty to maintain high standards and encourage others to improve.

5. Conclusion

The feedback from the 2020-21 session indicates a strong performance by the faculty, with significant areas of strength. The actions taken aim to address the minor areas for improvement while reinforcing the positive aspects of teaching. Continuous improvement will be a priority to enhance the overall educational experience for students.

6. Next Steps

- Monitor the implementation of the above actions.
- Schedule follow-up feedback sessions to assess the effectiveness of changes made.
- Prepare a report for the next academic session based on the outcomes of these actions.

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